

## AGENDA

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### **“Ways to enhance active aging through volunteering – WEActiveVol” 2016-1-PL01-KA204-026166**

Date: 20<sup>th</sup> and 21<sup>st</sup> of February 2018

Location:

Centrum dobrovoľníctva

Matej Bel University, Faculty of Education

Ružová 13, Banská Bystrica, Slovakia

Contact person:

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#### **Meeting Objectives:**

- to summarize the WEActiveVol project in terms of its goals, activities, results;
- to present the printed brochure and developed recommendations about the scope of a comprehensive training course targeted for the over 50 people;
- to review the Sustainability Plan of the project;
- to discuss the issue of reporting, measuring the project impact/results at the final stages of the project;
- to get to know good practices examples concerning the volunteering of the over 50 people (local expert group);
- to discuss current organizational issues regarding the project.

#### **Attendees:**

- Wojewódzki Urząd Pracy w Katowicach, Poland
- E-Seniors Association, France
- Initiatives Network Association (Asociacija "Iniciatyvu tinklas"), Lithuania
- Volunteering Hungary – Centre of Social Innovation (Önkéntes Központ Alapítvány), Hungary
- Volunteer Centre (Centrum dobrovoľníctva), Slovakia (hosting organization)
- Volunteer Centre (Centrul de Voluntariat Cluj-Napoca), Romania
- Local experts

1<sup>st</sup> day, Tuesday, 20<sup>th</sup> of February, 2018

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9,30 – 10,00	<b>Meeting Opening</b> <ul style="list-style-type: none"><li>✓ Official welcome, review of the meeting programme – <i>led by Centrum dobrovolnictva, SK</i></li><li>✓ Summary of the project in terms of its goals, activities and results – <i>led by VLO, PL</i></li></ul>
10,00 – 10,15	<ul style="list-style-type: none"><li>✓ Presenting the printed brochure – each team</li><li>✓ Presenting the developed recommendations about the scope of a comprehensive training course targeted for the over 50 people interested in volunteering - <i>led by VLO, PL</i></li></ul>
10,15 – 11,00	<b>Workshop: Sustainability Plan of the project</b> <ul style="list-style-type: none"><li>✓ Reviewing the Sustainability Plan described in the application form – <i>led by VLO, PL</i></li><li>✓ Partners' discussion in groups</li><li>✓ Sharing ideas and recommendations</li></ul>
11,00 – 11,15	<b>Coffee break</b>
11,15 – 11,30	<b>Discussion</b> <ul style="list-style-type: none"><li>✓ Updating Project's website – <i>led by VLO, PL</i></li></ul>
11,30 – 12,30	<b>Presentations of Volunteer programs including 50+ volunteers implemented by Volunteer Centre in Banská Bystrica</b> Sharing experiences
12,30 – 14,00	<b>Lunch</b>
14,00 – 16,00	<b>Presentations – Visiting community centre in Banská Bystrica</b> Good practice examples <b>Experts from local organizations are going to present their working practice with 50+ volunteers</b>
16,00 – 16,15	<b>Closing activities, summing up the day</b>

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2<sup>nd</sup> day, Wednesday, 21<sup>st</sup> of February, 2018

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<b>9,00 – 9,15</b>	<b>Welcome of the participants</b>
<b>9,15 – 10,15</b>	<b>Discussion: <i>Reporting activities of the project</i></b> <ul style="list-style-type: none"><li>✓ Meeting report</li><li>✓ Report from the project implementation</li><li>✓ Final project evaluation report</li><li>✓ Final report to the National Agency</li></ul> <b>Question and Answer Session</b>
<hr/> <b>Coffee break</b> <hr/>	
<b>10,40 – 11,20</b>	<b>Discussion: <i>Evaluation of the project indicators</i></b> <p>Major indicators of the project results/ impact – summary; Tools for the final verification</p> <ul style="list-style-type: none"><li>✓ Outputs and outcomes indicators,</li><li>✓ Impact on the staff</li><li>✓ Impact on institutions,</li><li>✓ Impact on target groups</li><li>✓ Impact of the project at the local/regional and European level</li></ul> <b>Question and Answer Session</b>
<b>11,20 – 13,00</b>	<b>Lunch</b>
<b>13,00 – 13,20</b>	<b>Discussion: <i>Current organizational issues regarding the project</i></b> <ul style="list-style-type: none"><li>✓ Reviewing the project work programme</li><li>✓ Final dissemination activities of the project</li><li>✓ Public events promoting volunteering</li><li>✓ Erasmus+ Project Results Platform</li></ul> <b>Question and Answer Session</b>
<b>13,20 – 13,35</b>	<b>Review session</b> <p>Evaluation and monitoring activities</p> <ul style="list-style-type: none"><li>✓ monitoring table report,</li><li>✓ assessment of the meeting in Romania</li></ul>
<b>13,35 – 13,50</b>	<b>Written meeting evaluation</b>
<b>13,50 – 14,10</b>	<b>Closing activities, summing up the meeting</b>